



# CITY OF HOPEWELL

Hopewell, Virginia 23860

## AGENDA

(804) 541-2249

www.hopewellva.gov  
info@hopewellva.gov  
rarrington@hopewellva.gov

### CITY COUNCIL

Jasmine E. Gore, Mayor, Ward #4  
Patience Bennett, Vice Mayor, Ward #7  
Debbie Randolph, Councilor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
John B. Partin, Jr., Councilor, Ward #3  
Janice Denton, Councilor, Ward #5  
Brenda S. Pelham, Councilor, Ward #6

John M. Altman, Jr., City Manager  
Sandra. Robinson, City Attorney  
Ronnieye L. Arrington, City Clerk

**September 24, 2019**

**COUNCIL CHAMBERS  
300 N MAIN ST. HOPEWELL VA**

**Closed Meeting: 5:30 PM  
Regular Meeting: 7:30 PM**

### OPEN MEETING

**5:30 p.m.** Call to order, roll call, and welcome to visitors

**Roll Call**

### CLOSED MEETING

Move to go into closed meeting pursuant to Va. Code Sections 2.2-3711

(A)(1) to discuss and consider personnel matters, including the appointment, assignment, salaries, and performance of specific appointees and to consider prospective candidates for appointment to various boards and commissions of the City Council, including Community Policy and Management Team; and

(A)(4) for the protection of the privacy of individuals in personal matters not related to public business.

### RECONVENE OPEN MEETING

**CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?**

**Roll Call**

### REGULAR MEETING

**7:30 p.m.** Call to order, roll call, and welcome to visitors

Prayer by Rev. Joyce Harville of First Christian Baptist, followed by the Pledge of Allegiance to the Flag of the United States of America led by Vice Mayor Bennett.

**SUGGESTED MOTION: To amend/adopt Regular Meeting agenda**

**Roll Call**

### Consent Agenda

*All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.*

**C-1 Minutes:** September 10, 2019

1. Attachment

**C-2 Pending List:** Due October 9, 2019

**C-3 Routine Approval of Work Sessions:** None

**C-4 Personnel Change Report & Financial Report:**

1. Personnel Report
2. Finance Report

**C-5 Ordinances on Second & Final Reading:** None

**C-6 Routine Grant Approval:** None

**C-7 Public Hearing Announcement:** None

**C-8 Information for Council Review:** Minutes: CPMT August 2019; Planning Commission July 2019

1. Attachments

**C-9 Resolutions/Proclamations/Presentations:**

**C-10 Public Hearing Announcement:**

**SUGGESTED MOTION: To amend/adopt consent agenda**

### Public Hearings

**CITY CLERK:** *All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **five minutes**. No person shall be permitted to address the Council a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406)*

**NONE**

### Communications from Citizens

**CITY CLERK:** *A Communications from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **three minutes**. No one is permitted to speak on any item scheduled for consideration on the regular agenda of the meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406.)*

**Regular Business**

**Reports of City Manager:**

**R-1**    CAFR Update

**R-2**    **Presentations and Awards** - Parks & Recreation Awards (Aaron Reidmiller); Building an Early Learning Nation Grant (Mayor Gore)

**R-3**    **Pavement Management Program Update**

**ISSUE:** Provide update on the Pavement Management Program to Council

**R-4**    **FY 21 and FY 22 VDOT Revenue Sharing Applications**

**ISSUE:** The current application cycle for the Revenue Sharing Program started on May 15, 2019 for funding in fiscal years 2021 and 2022. The deadline for application completion is October 1, 2019 at 5:00 PM. City staff has identified three new (3) projects and created three pre-applications: The total local match for all three (3) projects over FY 2021 and 2022 would be \$995,316 with a total estimated value of work at \$1,990,632. For VDOT to consider the City’s applications for Revenue Sharing Program matching state funds in FY 2021 and 2022 applications must include a resolution committing to the projects and the local match. City staff also requests that the City formally endorse and add each project to the City’s current Capital Improvement Program (CIP).

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**Council Action Items:**

**1.      Council review of various software packages**

**ISSUE:** Several software packages have been purchased and/or funded through City Council. It is believed that these software packages benefit more than just City Council, and therefore should not have been funded by Council. I am requesting that Council review these packages and decide as to how they should be properly funded and budgeted going forward.

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**2.      Communication between City Councilor and the Treasurer’s Office**

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**3. Gore/Pelham - Local historic marker program**

**ISSUE:** Request that City Council establish a Local Historic Marker Program. The program was established in the Commonwealth because "proposed marker subjects do not meet the criteria for the state system because they are of local significance rather than of state, regional, or national importance. The Code of Virginia empowers local governments to establish marker programs to commemorate persons or events of local significance, provided that the local markers look different from the state ones."

**MOTION:** \_\_\_\_\_

**Roll Call**

**4. Creation of Ashford Kent Ad-Hoc Committee**

**ISSUE:** The Mayor of Hopewell was invited to attend a celebration of the twinning of Ashford Kent, UK and the City of Hopewell, Virginia. There were several suggestions made by members of this Council and the Twinning Committee. Ashford Kent has moved the celebration to next year. The Mayor would like to create an Ad-Hoc Committee consisting of the Mayor, Vice Mayor, Mr. Bragg, and two members of the Twinning Association, to work with the Mayor’s office and Ashford Kent to plan a celebration.

**MOTION:** \_\_\_\_\_

**Roll Call**

**Reports of City Attorney:**

**Reports of City Clerk:**

- 1 List of vacancies; resignation of board members
- 2 Transportation Board
- 3 Community Policy Management Team (CPMT)

**Reports of City Council:**

**Committees:**

Local Government Advisory Committee (LGAC) to the Executive Council of the Chesapeake Bay Report by Mayor Gore

**Individual Councilors**

**IR-1 Randolph – Limiting IR and CCR items** - Requesting that a work session be set to discuss limiting Council IR and CCR items on the agenda (return item)

**MOTION:** \_\_\_\_\_

**Roll Call**

**IR-2 Randolph - Discussion of Historic Preservation Committee** (return item)

**MOTION:** \_\_\_\_\_

**Roll Call**

**IR-3 Partin - New Curb and Gutter Program** (return item)

**MOTION:** \_\_\_\_\_

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**Roll Call**

**IR-4 Gore – Request to eliminate 3-hour time rule for all Council meetings** (return item)

**MOTION:** \_\_\_\_\_

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**Roll Call**

**IR-5 Denton – Office keys – requesting keys to all areas of City Council suite** (new item)

**MOTION:** \_\_\_\_\_

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**Roll Call**

**IR-6 Gore – Request to amend agenda template** to include section for Strategic Plan updates/progress report (new item)

**MOTION:** \_\_\_\_\_

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**Roll Call**

**IR-7 Gore - Recognition of Hopewell Tree Stewards** (new item)

**MOTION:** \_\_\_\_\_

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**Roll Call**

**IR-8 Gore - Tree City USA** (new item)

**ISSUE:**

**MOTION:** \_\_\_\_\_

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**Roll Call**

**Citizen/Councilor Requests**

**Presentations form Boards and Commissions**

**Other Council Communications**

**Adjournment**